



COVID-19 Policy and Procedures

We at the Audio Warehouse, like you, are adapting to rapidly changing times. We would like to share with you our efforts to keep you and your loved ones safe, as well as our own team, while trying to maintain the services we may all be depending on more than usual.

We are adopting company practices in line with CDC and DHEC recommendations in our personal and professional lives, including:

- Minimizing physical contact and gatherings of staff.
- Supporting employees taking any needed time off, if they become ill.
- Washing our hands often with soap and water for at least 20 seconds.
- Avoiding unnecessary crowds.
- Practicing general social distancing of 6 feet from others.

When working in your homes we will:

- Wear facial masks in occupied homes.
- Advise you of what we are there to do and the areas of the home we will need access to.
- Maintain a distance of 6 feet from others.
- Avoid contact with any unnecessary surfaces, including sitting or leaning.

In an effort to take prudent precautions to protect each other, we kindly ask that you inform us prior to an appointment, if:

- Anyone in the home has been exposed to someone who has been identified as a carrier or tested positive for the Coronavirus?
- Anyone in the home currently showing flu like symptoms or has had a fever in the last 24hrs?
- Anyone in the home traveled outside the State of SC in the last 20 days?

By practicing an abundance of caution, we are hoping to maintain the level of service we strive for in more normal times, while keeping you and your loved ones safe. We appreciate your patience and understanding as we adapt to changing circumstances and requirements. We hope you and yours stay safe and well.